

# WELCOME TO THE TEAM

## It's Time To Enroll!



## Unlock the Power of Your Benefits

To help support you in taking full advantage of our offered benefits, we provide all new employees a one-on-one, benefits education and enrollment conversation with a Licensed Benefit Counselor.

You have 30 days from your date of hire to enroll in benefits. Don't miss this opportunity!

Schedule your appointment today!



## What's In Store For You?



Benefits Education & Personalized Support



45-Minute Prescheduled Appointment



Expert Q&A



Enrollment Support & Confidential Assistance

## Its Simple:

1

**SCHEDULE YOUR  
APPOINTMENT**

2

**PREPARE**

- Review Your Benefit Guide
- Gather SSN and date of birth for any dependents, or beneficiaries.

3

**ATTEND YOUR APPOINTMENT  
& COMPLETE THE ENROLLMENT  
PROCESS**

- The Benefit Counselor will call you on your appointment date & time.
- Elected benefits will be effective the first of the month following 30 days from your date of hire.

If you require any additional assistance related to New Hire benefits or need support scheduling your appointment please contact the Columbus City Schools Employee Resource Center:



614.401.5172



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